

July 5, 2018

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall. Present were Mayor Brix and council members Z. Brix, Eisen, Stockard and Zontelli. Mayor Brix led the Pledge of allegiance.

**Motion by Z. Brix to approve the minutes of the June 7, 2018 regular council meeting. Second by Eisen. Motion carried unanimously.**

Attorney Bender asked the minutes be amended to reflect his discussion on the topic of short term rentals/vacation housing included the cities of Crosby, Emily, and Ironton.

**Motion by Z. Brix to amend his motion to approve the minutes of the June 7, 2018 regular council meeting to note Attorney Bender discussed the topic of short term rentals/vacation housing with the cities of Crosby, Emily, and Ironton. Second by Eisen. Motion carried unanimously.**

**Motion by Eisen to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Stockard. Motion carried unanimously.**

**Fire Chief Report:**

- Fire Chief Karl Hasskamp provided the departmental monthly report. There were no fire call outs for the month. There were 6 First Responder calls for the month; 3 in Cuyuna and 3 in Rabbit Lake Township.
- The department will train with the Kitchen Fire Trailer.

**Water and Sewer Report:**

- No issues were reported with the city sewer and water system.

**Building Construction Activities:**

- 4 inquiries on building in Cuyuna. Information supplied to the individuals.

**Police Chief Report:**

- Police Chief Jesse Smith presented the monthly report to the Council. There was a motorcycle accident, bicycle accident and a medical alarm during the month. The department is investigating a complaint on a property possibly violating the nuisance ordinance, reviewing reports of unlicensed vehicles on several properties, and responded to an unattended fire at the Cuyuna City Park. Officer put the fire out. Received a report of unauthorized individuals working on the pump track and changing the track layout for BMX biking; causing extra work for the Cuyuna Mountain Bike Crew volunteers maintaining the pump track. Officers provided patrol for the Tour of the Lakes bicycle ride held June 2 and the June 9 Woodtick Races. The old police squad car is placed outside city hall with a for sale sign and advertised for sale.

**Engineer Report:**

- Tim Houle and Tony Pohl of WSN&A were present. Discussion in Unfinished Business section of agenda.

### Attorney Report:

- Attorney Bender shared he is working to correct the legal description for the property swap by the City Park between the city and the private individual.

### Website Report:

- The website administrator is making changes to the city's web pages for the campground and documents.

### Unfinished Business:

- The council reviewed with the city engineer the outstanding work needed to be completed by Tom's Backhoe Services for the sanitary sewer project. The city engineer noted there has been progress in completing the punch list items, but the testing of the tracer wire, review of the liner integrity, and landscaping are among the open items. The council reviewed the partial payment #8 request in the amount of \$45,697.92 for Tom's Backhoe Services, which would leave about \$12,000 in retainage to insure the project is completed. Council member Stockard stated the retainage is not enough to insure the contractor returns to finish the project. Council member Zontelli said the city could approach Toms Backhoe Services and offer to help by contracting the work out to complete the project. Council agreed the project needs to be 100% completed and took no action on the requested payment #8. The city engineer will review the City contract and communicate to the contractor the council's expectation for completion.
- The Council discussed the non-compliant private lateral sanitary lines. A second letter was sent in June via registered mail stating the individual lines need to be repaired/replaced and sump pumps flowing water into the city main line need to be removed. 8 recipients of the letter inquired for further information. The property owner at 22730 Main Street was present with questions on his sewer line and what repairs needed to be performed. City engineer Tim Houle will review and provide to the individual a thumb drive video of the line and the necessary repairs to complete.
- Council discussed again the condition of the well pump house.
- **Motion by Zontelli to accept the \$39,500 proposal from Rice Lake Construction for repairs to the pump house. Second by Eisen. Motion carried unanimously**
- City Engineer Tim Houle will coordinate a meeting with Rural Development to initiate discussion on upgrading the City's 100 year old water system to include two new wells, pumphouse, and water tower.
- **Motion by Z.Brix to approve ordinance 903.19A repealing ordinance 903.19 Second by Stockard. Motion carried unanimously.** Builders and home owners must still follow the State Building Code but the city will not administer it.
- Council reviewed the two bids for the older police car advertised for sale.
- **Motion by Zontelli to accept the high bid of \$1,350 from Dean Robinson. Second by Z. Brix. Motion carried unanimously.**

### New Business:

- Police Chief Smith presented the renewal joint powers agreement between the State of MN BCA and State Court Administration and the City for the council to approve. The agreement allows the city police department access to the state data systems and is good for 5 years. The monthly fees are waived for the 5 years if approved in July.
- **Motion by Stockard to approve the joint powers agreement with the State of MN BCA and the State Court Administration. Second by Eisen. Motion carried unanimously.**

- Council reviewed the requests for new street address signs from the recent developments. Council asked the police chief to make an inventory of the signs in the city and recommend which signs to place on order through the county.
- The council heard the American Legion is 100 years old this year. There will be a national legionnaire convention in Minneapolis this year. Minneapolis hosted the first convention 100 years ago in 1919. This year's honor guard will follow the same 1919 parade route. Representatives for the American Legion requested the City of Cuyuna issue a proclamation that August 24, 2018 is National Legion Day in honor of this occasion.
- **Motion by Zontelli to proclaim the City of Cuyuna honors August 24, 2018 as National Legion Day. Second by Eisen. Motion carried unanimously.**
- Clerk reported the camp ground is receiving favorable reviews and compliments for the campsites and facility maintenance and cleanliness. Tent site markers have been installed. There have been several times prospective campers arrived but did not know they need to reserve a site on line. Council gave permission to have signs made noting all campsite reservations are to be made on line. Council discussed the benefit to campers to have wood available at the campground for the fire pits. Council members will check with potential sellers of wood.
- Council heard from a resident the recent project landscaping was poor. Also, his water line became full of sediment after the recent fire department practice burn using the city hydrants. He asked for reimbursement for the plumber he hired to clean his line and install a filter. The city will submit his plumber's invoice claim to the city's insurance company to determine if reimbursable. The filter would not be considered as part of the review but is an improvement at the owner's expense.
- Council discussed the hydrants should be flushed more frequently.
- Filing for election offices begins July 31 through August 14 5 pm. The mayor and two council positions are up for election.
- Council was informed the July delinquent water/sewer accounts were paid. However, 3 accounts are in arrear in June.
- Clerk met with MPCA to complete the review process for septic system permits and set up the required classes to take on line to administer the City's permit process.
- Clerk met with the LMCIT, the city's insurance company, for a Worker Compensation Audit.
- Clerk is taking the mandatory 3 hour election classes.

**Motion by Stockard to adjourn. Second by Eisen. Motion carried unanimously.**

William F Bedard  
Clerk

Lloyd Brix  
Mayor,