

October 4, 2018

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall.

Present were Mayor Brix and council members Eisen and Zontelli. Council members Z. Brix and Stockard were absent.

Mayor Brix led the pledge of allegiance.

Motion by Eisen to approve the minutes of the September 6, 2018 regular council meeting.

Second by Zontelli. Motion carried unanimously with Eisen, Zontelli and Mayor Brix in favor.

Motion by Stockard to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Z. Brix. Motion carried unanimously with Eisen, Zontelli and Mayor Brix in favor.

Fire Chief Report:

- Fire Chief Karl Hasskamp provided the departmental monthly report. There were no fire call outs for the month. There were seven First Responder calls for the month; 4 in in Rabbit Lake Township and 3 in Wolford Township.
- The department will have a rope and rescue training session for the month.
- Cuyuna was the lead department for the fire prevention week activities.
- The new F350 truck will have graphic details applied this month. The light bar also needs to be installed. Department and the city will review the process to dispose of the old 1993 1-ton truck which has 67,000 miles on it. It may be a leased vehicle from the MN DNR.

Water and Sewer Report:

- No issues were reported with the city sewer and water system.
- The repairs to the pumphouse are close to complete. The city engineer and the city water operator still need to inspect the repairs and concur on completeness, repairs meet state regulations and functions as designed. It was noted the flow meter is not accurately reading water flow.

Building Construction Activities:

- 1 additional land use permit application was sent out.

Police Chief Report:

- Police Chief Jesse Smith presented the monthly report to the Council. Over a dozen verbal warnings were given for excessive speed. Department provided traffic control for the Woodtick 100 and the Deertick 50, investigated garbage dumping on Getaway Circle, wrote a gross misdemeanor for violation of privacy, conducted a welfare check, and received notice of a burglary in the city. No action required from the council.
- The Cuyuna police department will be on Halloween patrol and distributing candy.
- Chief Smith informed the council he selected a candidate for the city to hire as a part-time police officer. Chief Smith reviewed the interview process, mandated POST requirements, and back ground investigation of candidate. He recommended the council approve hiring Brady Houle.
- **Motion by Eisen to approve hiring Brady Houle as a part time police officer for Cuyuna. Second by Zontelli. Motion carried unanimously with Eisen, Zontelli and Mayor Brix in favor**

Engineer Report:

- Tim Houle and Tony Pohl of WSN&A were present. Discussion in Unfinished Business section of agenda.

Attorney Report:

- Attorney Bender did not have new activity to share with the council.

Campground Report:

- Campground RV sites are closed for the landscaping to take place. Tent sites and the bath/shower facility are still open until 10/31/18.
- Councilmember Zontelli spoke with Representative Dale Lueck who shared there might be IRRRB grants available to assist with expanding the campground and adding an extra bathroom, shower, and a storage building. Also, the city could approach the Hallett Foundation for potential funds. Council discussed the project and agreed councilmember Zontelli should continue gathering estimates of costs for the project.
- Councilmember Zontelli also noted the state environmental group is reviewing all trails for the Cuyuna area; bike and atv. He thought the mountain bike crew has received \$75,000 to connect the Cuyuna trail system to the City of Cuyuna pumptrack and campground. Should get an update on the timing as completion would benefit the City campground.
- Councilmember Zontelli also thought the city should consider running water and sewer to each RV site. He personally likes to have water and sewer hookup available when he camps. Mayor Brix did not think water and sewer at each site was necessary. Mayor Brix asked the clerk if he has been asked for those services by RV campers at the campground. Clerk Bedard said that topic has not come up from the campers.
- Councilmember Eisen reported the bath and shower blocks have received a second coat of sealer which should eliminate the water leaking through the blocks.
- Councilmember Eisen inquired of residents their thoughts on adding additional park playground equipment. The Cuyuna Fire Relief Association previously donated \$5,000 for such a purpose. Councilmember Eisen reported a climbing type of equipment is preferred. Fire Chief Hasskamp noted Rippleside Elementary School in Aitkin has a climbing web kids like a lot. More investigation of options will be looked at over the winter months.

Website Report:

- Webmaster shared he could add the 2016-2018 minutes to the website in October. Clerk will follow up again and encourage completion of the process.

Cuyuna Lakes Chamber:

- The Cuyuna Lakes Chamber is sponsoring a Fall Harvest Social event at the Heartwood Senior Living Community on October 13 and the annual Chamber Dinner on October 18 at Ruttgers Bay Lake Lodge.

Unfinished Business:

- City Engineer, Tim Houle, shared the recently completed sanitary sewer project is dramatically reducing infiltration into the city system. To date the infiltration rate has been cut in half.

- Tim Houle presented change order #2 in the amount of \$9,317.50 which would be included in the PPE#9 to release payment to Tom's Backhoe Service. The amount of PPE#9 is \$26,962.38. The city would still retain \$30,000 to insure the last open items for the project are completed by the contractor.
- **Motion by Zontelli to approve the change order #2 in the amount of \$9,317.50. Second by Eisen. Motion carried unanimously with Eisen, Zontelli and Mayor Brix in favor.**
- **Motion by Eisen to approve payment of PPE#9 to Tom's Backhoe Service in the amount \$26,962.38. Motion carried unanimously with Eisen, Zontelli and Mayor Brix in favor.**
- Clerk Bedard reported there were two non-compliant private sewer lines scheduled to be replaced in October by lining.
- Tim Houle shared an RD grant application for a PER for a potential city water project needs to be completed on line and will require the city to complete an asset management plan. This plan includes an inventory of all the water system components. Rural Water has an excel format on line to assist as and WSN can also assist on this process. Most of the city system is 100 years old.
- Councilmember Eisen reported the private mailbox damaged during the sanitary sewer project has been replaced and the property owner is happy.
- Council discussed replacement of traffic signs and street signs. Councilmember Stockard had obtained a quote of \$165 from A&H Construction to provide the post, installation of post and sign, and Gopher State One Call locate per installation. The city will provide the signs. The county does not install city traffic and street signs. Present councilmembers agreed to A&H installing the signs.

New Business:

- Council discussed a request from the county to release for sale 4 tax forfeited property within the city limits. Clerk inquired, and no person requested this release, but a county environmental specialist determined it best to sell the property. Council agreed not to release and request more information whether the properties would serve the public better in county ownership. One of the properties has a considerable amount of lake frontage on the East Bowl of Rabbit Lake. Also, council asked if the property could be buildable.
- Mayor would like to know what potential profit could be made for the city harvesting some poplar trees from its property. Contact a forester.
- **Motion by Eisen to adjourn. Second by Zontelli. Motion carried unanimously with Eisen, Zontelli and Mayor Brix in favor.**

William F Bedard
Clerk

Lloyd Brix
Mayor