

May 3, 2018

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall. Present were Mayor Brix and council members Z. Brix, Eisen, Stockard and Zontelli. Mayor Brix led the Pledge of allegiance.

Motion by Z.Brix to approve the minutes of the April 5 and continued April 26, 2018 regular council meeting. Second by Zontelli. Motion carried unanimously.

Motion by Stockard to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Z.Brix. Motion carried unanimously.

Fire Chief Report:

- Assistant Fire Chief Jason Jones presented the monthly report. The department responded to a fire call and 2 First Responder calls in Rabbit Lake Township and 3 additional responder calls in Cuyuna.
- Requested permission to purchase a new Ford 350 pickup truck to replace the current older truck which does not have the power to transport water and the Argo. Cost of the new truck is about \$40,000 and would be purchased with monies from the fire equipment fund.
- **Motion by Stockard to allow the CFD to solicit bids for a new pickup truck. Second by Eisen. Motion carried unanimously.**
- The fire department will conduct search and rescue training on the mountain bike trails during the month. A typical rescue incident on the narrow bike trails would require manual evacuation with ropes and gurney and potentially an airlift out for the injured person.
- The department reported on its successful applications this past year for FEMA grants.
- The CFD auxiliary will have a food booth at the Woodtick Day Races.
- Requested a draw of \$9000 from the approved operating budget funds. **Motion by Stockard to approve the request. Second by Eisen. Motion carried unanimously.**

Water and Sewer Report:

- No issues reported for the city or the SLSSD sewer infrastructure.

Building Construction Activities:

- 4 applications in process.

Police Chief Report:

- Police Chief Jesse Smith presented the monthly report to the Council. No council action required.
- Department assisted in grass fire, medical responses, bus stop arm violation and barking dog complaint among other activities.
- Chief Smith was asked to serve on the Central Lakes Advisory Board for their Law Enforcement program.
- The department received an Automated External Defibrillator (AED) from the Fraternal Order of Police Lodge#11. The unit will be placed in the squad car.
- A Tour of the Lakes bike ride is scheduled for June 2 with up to 800 riders participating. The ride will be routed through Cuyuna and the department will assist with traffic control.

Engineer Report:

- Tim Houle and Tony Pohl of WSN&A were present. They offered their services with the spring road conditions review.

Attorney Report:

- Attorney Bender reported on his April activities for Cuyuna, including publication of the “Opt Out Ordinance for Granny Pods” and resolving title issues with the Kennedy Drive before the City could accept the road.

Unfinished Business:

- Council discussed the meeting held on Thursday April 26, 2018 with property owners whose private lateral sanitary lines are non-compliant. The lines need to be fixed and sump pumps flowing water into the city main line removed. Property owners were encouraged to get quotes. The city could provide a thumb drive video of a property owners line to assist with obtaining accurate quotes for repairs.
- Tim Houle, Tony Pohl, and Councilmember Eisen walked the recently completed sanitary sewer replacement project. A check list was made for the items needing to be completed by the contractor, Tom’s Backhoe. Work to be done includes replacing vegetation, correcting settling, fixing the drainage issue at Foley and Roosevelt., and placement of additional pavement around manholes.
- WSN engineer Tony Pohl presented options for the city to consider related to the sanitary sewer project. The city could procure a tracer wire locator for \$4,000, a magnetic locator for \$1,000, and a sewer camera for \$9,000. Council discussed. Rural Development(RD) would cover the costs with the grant funds for the sewer project. Clerk Bedard shared the National Joint Power Association (NJPA) does have a sewer camera its members could rent if needed. Cuyuna is a member of the NJPA.
- **Motion by Eisen to procure the tracer wire locator for \$4000 and the magnetic locator for \$1,000. Second by Z.Brix. Motion carried unanimously.**
- Council discussed with engineering the repairs for the pumphouse and will obtain quotes for the immediate repair of the corroded pipe and possible storage option for the treatment chemicals. The city will also consider plans for a longer-term improvement to the pumphouse, a second well, and possibly replacement of water lines.
- After some additional corrections in the title, the deed for the Kennedy Drive in Richard Harrison’s East Rabbit Lake development should be recorded in May.
- Mayor Brix and Councilmember Eisen painted the pump track bathroom and shower doors and sealed the shower blocks. Councilmember Stockard will coordinate installing an air inlet for the shower and bathroom. Council discussed tilling part of the campground in late summer. Councilmember Z.Brix suggested getting 2-3 loads of black dirt, spread it and then seed instead of tilling. Councilmember Zontelli would help move the dirt with his equipment. A second light pole for the campground is still pending.
- Councilmember Zontelli shared estimates for adding a second bathroom and shower to the existing pump track shower/bathroom facility. The facility was originally built to allow an additional bathroom and shower. Cost would be about \$7,600. He also shared several estimates/options for building a storage building for pump track and park equipment.

Costs range from \$19,000-\$22,000. Council discussed obtaining additional estimates and checking for grants to help pay for this cost.

- Councilmember Zontelli also shared some examples of campground rules he obtained in his travels. Council agreed the examples would be beneficial to post on our website and at our campgrounds.
- Councilmember Zontelli presented information on the number of RVs parked in Cuyuna and his recommendation of drafting an ordinance to regulate RVs. Councilmember Zontelli noted there were 22-23 RVs, some being fish houses, but which could be lived in seasonally, like an RV. Councilmember Stockard stated several people own lake lots in Cuyuna, have a home on it, and invite other family or friends to come up for the weekend and use the RV. Mayor Brix asked if it wouldn't be better to review all the ordinances instead of addressing an ordinance as an issue comes up. Councilmember Zontelli thought it is good to address as an issue comes up. He shared sample ordinances and suggested allowing an RV year-round on a property that has a home on it. An RV could still be allowed on property without a home, it would just need to be covered or enclosed when not in use. Council could determine the number of days an RV could be used on property without a home. Council took no action, but the topic of RVs in Cuyuna will be discussed again in June.

New Business:

- Council discussed a request to allow short term rental of one or two units in the apartment building in the City. The owner believes this would be beneficial to the city, allowing mountain bikers a place to stay for 2-3 days in the Cuyuna area. It would also allow the owner to keep the units rented. The owner would carry the required insurance for such a venture. The property is zoned commercial and just recently completed upgrades to meet the Fire Marshalls requests for improvements. The City attorney will review this request and report back to the council in June.
- Clerk Bedard presented information on the Minnesota State Building Code and the Universal Building Code. The MN State Building Code sets a minimum building construction standard across the state. If government entities chose they could adopt further by ordinance the Universal Building Code and its fees. The City of Cuyuna did adopt the Universal Building Code and fees in 2005. In reviewing, less than 25% of the counties in MN, less than half the cities and only 4% of the townships have adopted the Universal Building Code and fee structure. Under the Universal Building Code, an entity must use a state certified inspector for inspections and interpret continued changes in the code. The entity also adopts the Legislature approved fee structure which can build additional costs into home construction. Many counties, including Aitkin and Crow Wing, and cities such as Crosslake have adopted a Land Use Permit process and have not adopted the Universal Building Code. The Land Use Permit still requires state licensed and bonded contractors and building owners to construct to the Minnesota State Building Code but eliminates the necessity of a state certified inspector and those costs. Permit Fees could be set at a flat rate based on square footage of the building. The Land Use Permit process accomplishes the same outcome of a safe and energy efficient structure. Zoning reviews would continue to be addressed by the council and clerk as an application for construction is submitted.
- The council approved dust control treatment for the city gravel roads.
- Council discussed purchasing a lawn mower to use on the city boulevards, the pump track and campground. Mayor shared his review of different manufacturers mowers, options and businesses

to purchase through. He recommended a 54" Husqvarna zero turn lawn mower. Cost with blades is \$2,899. Ace Hardware in Brainerd provided the lowest quote, and an Aitkin dealer was a second close

May 3, 2018 page 4

quote. Councilmember Stockard asked if Ace Hardware can service the mower. Mayor Brix said they could service the mower.

- **Motion by Zontelli to purchase a 54" Husqvarna zero turn lawn mower for \$2,899 from Ace Hardware in Brainerd. Also, 2 trimmer blades at \$160 each. Second by Eisen. Motion carried with Z.Brix, Eisen, Zontelli, and Mayor Brix voting yes. Councilmember Stockard voted no as he felt the mower should be bought from the Aitkin dealer.**
- **Motion by Z. Brix to purchase replacement tires for the current mower. Cost is \$34 each. Second by Zontelli. Motion carried unanimously.**

Motion by Z. Brix to adjourn. Second by Zontelli. Motion carried unanimously.

William F Bedard
Clerk

Lloyd Brix
Mayor.

Approved