

March 1, 2018

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall. Present were Mayor Brix and council members Z. Brix and Eisen. Council members Stockard and Zontelli were absent. Mayor Brix led the Pledge of Allegiance.

**Motion by Eisen to approve the minutes of the February 1, 2018 regular council meeting and the February 1, 2018 public hearing. Attorney Bender noted the minutes should reflect that any type of permit cannot be granted to Mr. Richard Harrison until the required road documents are recorded at the County. Councilmember Eisen included this change in his motion to approve. Second by Z. Brix. Motion carried with Z. Brix, Eisen, and Mayor Brix approving.**

**Motion by Z. Brix to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Eisen. Motion carried with Z. Brix, Eisen, and Mayor Brix approving.**

**Fire Chief Report:**

- Fire Chief Karl Hasskamp presented the monthly report. 6 First Responder calls: 2 in Cuyuna, one each in Rabbit Lake and Ross Lake Townships, and 2 in Wolford Townships. Department will hold training on confined spaces and a refresher course for using the SCBA. The department will hold its annual retirement dinner on April 14. The mayor and council are invited.

**Water and Sewer Report:**

- No issues reported for the city or the SLSSD sewer infrastructure.

**Building Construction Activities:**

- No activity.

**Police Chief Report:**

- Police Chief Jesse Smith presented the monthly report to the Council. The department assisted the Crow Wing County Sheriff's department several times during the month and the Deerwood Police Department.
- The department will advertise to sell the old squad car through sealed bids.

**Engineer Report:**

- Tim Houle and Tony Pohl of WSN Engineering were present for discussion in the Unfinished Business portion of the agenda. Also, they are working with Brian Wasserzieher to obtain bids to fix some piping in the pumphouse. Tim noted the city water infrastructure is over 100 years old and needs to be addressed at some point. The Department of Health recommends, when fiscally possible, to add a second well. WSN Engineering did provide two past studies and could capture estimated costs for the council for a project. The city is on the state list for funding of a water project, but further application needs to be completed to move such a project up on the Intended Use Plan(IUP). The entire process could take 2-3 years to put together a viable funding package. Council expressed hearing more information at its April meeting for a water system replacement project.

**Attorney Report:**

- Shared information on his conference attendance. Noted the city ordinance does require mandatory hook up to city water and sewer when it is accessible.

**Cuyuna Lakes Chamber:**

- Chamber is working on the annual Cuyuna Lakes Area Visitor Guide.

### **Unfinished Business:**

- Council discussed the non-compliant private property sewer lines for residents which will need to be repaired or replaced per the requirement of the project funding entities and the city ordinances. Mayor Brix shared he received several calls asking if the city can make private residents fix or replace their leaking non-compliant lines or disconnect connections to sump pumps. The city attorney said per the ordinance, the city can enforce the repairs required. If the home owner does not make the repairs, the city can follow a process to have the repairs completed and charge back the costs to the home owner. Repairs are necessary as the leaking lines can pose a pollution issue, allow infiltration of ground water and also storm water runoff from a sump pump. The council will send out letters to residents with lateral line issues to fix; prioritizing lateral lines with the most leakage and ones with sump pumps flowing into their line. Council will provide a time line to the residents to complete repair of their sewer line or its replacement.
- Richard Harrison has not yet provided the required legal description for the road on his East Rabbit Lake development. No building permits can be issued for the development until Mr. Harrison provides the required road documentations for recording at the County.
- Council reviewed the one proposal for subsurface septic sewer inspection services and the two proposals for zoning review services. Council will have the city clerk receive building permit applications and issue the building permits. The council also will discuss specific zoning issues as they present themselves.
- **Motion by Eisen to hire Maschler Septic Services as the city subsurface septic sewer system inspector. Fee set at \$150/application. Second by Z. Brix. Motion carried with Z. Brix, Eisen, and Mayor Brix approving.**
- Council approved the letter to send out to water/sewer users regarding the new rates effective on the April billing.

### **New Business:**

- **Motion by Z. Brix to approve the advertisement of the campground in the Cuyuna Lakes Visitor Guide. Second by Eisen. Motion carried with Z. Brix, Eisen, and Mayor Brix approving.**
- Council discussed some needed work such as painting, block sealing, ventilation improvements to the bath/shower campground facility before it opens.
- The DNR inquired if Cuyuna would allow non-Cuyuna campers to use the Cuyuna campground dump station and obtain water also. Clerk will review local entity policies and fees for such activity.
- Council discussed a request by Dave Zontelli to place an RV on a concrete slab on one of his lots and provide water and septic system. He intends to build a home at some point but would like to make use of the property similar to building a garage first. Attorney Bender noted the current ordinance would not allow the placement of the RV and an RV is not a permanent structure conforming to the UBC.
- Clerk discussed initiating a review of the city ordinances and comprehensive plan.
- **Motion by Z. Brix not to waive the statute limit for claims. Second by Eisen. Motion carried with Z. Brix, Eisen, and Mayor Brix approving.**
- **Adjournment:**
- **Motion by Eisen to adjourn. Second by Z. Brix. Motion carried with Z. Brix, Eisen, and Mayor Brix approving.**

William F Bedard  
Clerk

Lloyd Brix  
Mayor.