

November 1, 2018

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall. Present were Mayor Brix and council members Z. Brix, Eisen, Stockard, and Zontelli. Mayor Brix led the pledge of allegiance.

Motion by Eisen to approve the minutes of the October 4, 2018 regular council meeting.

Second by Stockard. Motion carried unanimously.

Motion by Eisen to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Stockard. Motion carried unanimously.

Fire Chief Report:

- Fire Chief Karl Hasskamp provided the departmental monthly report. There were no fire call outs for the month. There were six First Responder calls for the month; 3 in Cuyuna, 2 in Rabbit Lake Township, and 1 in Wolford Township.
- The department was actively involved in Fire Prevention Week and the school children liked the demonstration.
- The department will train on how to Read Smoke in a fire. Course is offered by Fire Inc.
- 3 firefighters received their certification for FFI and FFII training.

Water and Sewer Report:

- No issues were reported with the city sewer and water system.
- The city council and WSN engineer Tony Pohl discussed a storm drainage issue for a business. The recently completed sanitary sewer project might be resulting in a rising water table as the water no longer flows into the sewer system. Water can infiltrate into a basement and require use of a sump pump. Typically, a sump pump discharges onto a private residential owner's property, but this would not be feasible for a business with parking. The business asked to install a drain pipe from their property to the nearest city storm water line before winter. Council approved the request with the expense being paid for by the business and oversight by the city for connection.
- Council heard a request from a resident to shut off water so a leaking water valve on private property could be capped. Resident was concerned the valve could freeze and break. Council gave approval to temporarily shut off the city water, so the resident could fix her line.

Building Construction Activities:

- 2 additional land use permit application was sent out.
- Clerk reported there were 7 homes and addition permits issued year to date. Building activity was seen both on East and West Rabbit Lakes, Cottontail Drive, and in the Rider addition by Agate Lake. Several additional land use permit applications have been sent out for 2019.

Police Chief Report:

- Police Chief Jesse Smith presented the monthly report to the Council. 11 verbal warnings were given for excessive speed along with warnings for lack of proof of vehicle insurance and lack of headlights. Additionally, the department was active investigating a burglary and addressing ATV complaints among other duties. No action required from the council.
- The Cuyuna police distributing candy on Halloween.

Engineer Report:

- Tim Houle and Tony Pohl of WSN&A were present. Discussion in Unfinished Business section of agenda.

Attorney Report:

- Attorney Bender did not have new activity to share with the council.

Campground Report:

- The campground is closed and winterized for the season.
- Council will review the revenue and expenses and 2019 budget at its December meeting.
- Clerk will review obtaining additional reservation details for the 2018 season.
- Council discussed completing a “built as” location survey map for the campground, its bath/shower facility, and the electrical, water and sewer lines. Cost would be about \$2,000. Council will see what maps it has but agreed the map is needed as a record for the City and future construction plans.

Website Report:

- Webmaster has added the 2015-2018 minutes to the website in October.

Cuyuna Lakes Chamber:

- Chamber will be offering Blinky Pins again for the holiday season as well as hosting the 10th annual Soup Walk.

Unfinished Business:

- City Engineer, Tim Houle, reported Rice Lake Construction completed most of the pump house repairs and provided some additional repairs at no cost to the city. A flow meter was sent back for repairs. As it is new, it will be replaced or repaired under warrantee.
- City Engineer reported the wrinkle sewer pipe lining has been repaired. He will review the video to insure compliance. The re-work will be reviewed in one year.
- WSN is reviewing the project contract with Rural Development for some adjustments as the project took significantly longer to complete. Rural Development reviews the project contract time for substantial completion and final completion. It also determines if any damages are to be collected from the contractor if completion is outside the contract final completion date. Also, there was additional engineering services required due to the extended completion time. The original project was to be completed in 12 weeks but took 26 weeks. WSN is submitting its additional time to Rural Development for consideration of payment from extra project funds.
- Councilmember Zontelli asked if water and sewer expenses are paid from user fees or by all the city tax payers. Clerk confirmed the city water and sewer expenses are paid from the user fees.
- Clerk Bedard reported two non-compliant private sewer lines were repaired by lining in October. The city will obtain the videos from the contractor to insure the lining and its connection the city sewer line is installed correctly.
- Street signs should arrive at the end of November.
- The City will move forward completing on line the Rural Development RD grant application for a PER for a potential city water project.

New Business:

- Council set the canvass date for the election to be November 13 at 7 pm in city hall.
- 3 new delinquent water/sewer accounts.

- Council will review 2018 expenses and revenues and set the final 2019 budget at its December meeting.
- **Motion by Stockard to continue the meeting to November 13 at 7 pm in city hall. Second by Eisen. Motion carried unanimously.**

William F Bedard
Clerk

Lloyd Brix
Mayor

Approved