

February 4, 2016

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall. Present were Mayor Brix and council members Z. Brix, Eisen, Stockard, and Zontelli. Mayor Brix led the Pledge of Allegiance.

Motion by Z. Brix to approve the minutes of the January 7, 2016 regular council. Second by Zontelli. Motion carried unanimously.

Motion by Eisen to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Z. Brix. Motion carried unanimously.

Fire Chief Report:

- Assistant Fire Chief Karl Hasskamp provided the department's written monthly report. Three first responder calls; one each in the city, Rabbit Lake Township, and Irondale Township. There were no fire calls for the month.
- The department is exploring the purchase of a new fire truck.

Water and Sewer Report:

- No open issues for the city sewer/water infrastructure.

Building Construction Activities:

- No report.

Police Chief Report:

- Police Chief Smith presented the written monthly report. Responded to medical call, debris in road complaint, and a business alarm among other events. No action required from the council.
- The department continues receiving citizen calls regarding phone scams in the area; IRS and Publisher Clearing House scams. Encourages citizens not to give out personal information over the phone and also to register with the Do Not Call Registry.
- Secured a \$750 grant for breathalyzer and calibration equipment.

Engineer Report:

- Tim Houle, WSN Engineering, was present to discuss the sanitary sewer project status in the unfinished business portion of the agenda.

Attorney Report:

- Completed the paperwork for the transfer of the ball park property. Next step is to exchange the deeds.

Website Report:

- No report

Cuyuna Lakes Chamber:

- The Serpent Lake Fishing Contest, Whiteout Fat Tire Bike Races, and Ironton Bar Stool Races were very successful.

Unfinished Business:

- Tim Houle updated the council on the sanitary sewer project. He discussed with Rural Development (RD) whether the preliminary engineering plans needed changing as lining is included in the scope of work. Working through the Rural Development (RD) check list.
- **Motion by Eisen to approve the required Right-of-Way Certificate for the sanitary sewer project contingent upon the City attorney's review. Second by Zontelli. Motion carried unanimously.**
- **Motion by Z. Brix to approve the loan resolution for the city financial obligation portion of the sanitary sewer project. Second by Eisen. Motion carried unanimously.**

New Business:

- Council discussed blocking off the undeveloped section of North Street below the water tower. Will evaluate options.
- Council talked about refreshing the City website. Council will look at options to maintain and update the site. Website should also include the ability for people to reserve camp sites.
- Richard Harrison was present to request splitting an existing lot in an area not platted. Both parcels when split will still meet the city ordinance requirements. Mr. Harrison presented the legal descriptions to the council.
- **Motion by Zontelli to approve Mr. Harrison's request for splitting the property as presented. Second by Stockard. Motion carried unanimously.**
- Zontelli noted the city should review its ordinances regarding the splitting of property. While Mr. Harrison properly addressed his request, Mr. Zontelli believes the current ordinance does not require property owners to come before the council prior to splitting the parcel. He would like to see an ordinance which would insure property splits are brought before the council and approved prior to the split and also before recording at the county court house. Council will research further.
- The city treasurer retired. Council approved combining the treasurer duties with the clerk and can review later in the year.
- Council reviewed a letter from residents on Powder House Road along CSAH31. The residents expressed their concern with the safety of the approach from the county road. It is steep and slippery when snow and ice are present. The elevation of the approach was changed in a previous county construction project that resulted in the county road being lowered. The approach grade was never corrected. The residents also copied the county with their letter requesting the entrance approach be improved for safety reasons. Clerk shared the county is working on options for the approach and will present something in the near future. CSAH31 is scheduled for resurfacing in 2016.
- Clerk reviewed the delinquent water/sewer accounts. Clerk to contact the water operator regarding the shut off process in winter.

Adjournment:

- **Motion Stockard to adjourn. Second by Z. Brix. Motion carried unanimously.**

William F Bedard
Clerk

Lloyd Brix
Mayor.