

October 6, 2016

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall. Present were Mayor Brix and council members Z.Brix, Eisen, Stockard, and Zontelli. Mayor Brix led the Pledge of Allegiance.

Amended agenda to add closed meeting discussion on employee.

Motion by Z. Brix to approve the minutes of the September 1, 2016 public hearing, September 1, 2016 regular council meeting, and the September 19, 2016 continued meeting; making changes to the September 1, 2016 regular council meeting minutes that there are 4 area fire departments not 6 and that the air packs are called SCBAs. Second by Eisen. Motion carried unanimously.

Council reviewed the invoices and questioned the WSN invoice. Tim Houle explained it was for services to review the past council approval and acceptance of the Rider Foothills Addition road and an observation of the road condition prior to the blacktop applied to the road this year. **Motion by Zontelli to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Stockard. Motion carried unanimously.**

Fire Chief Report:

- Fire Chief Dirkes shared the monthly departmental report. There was one fire call in Cuyuna and one first responder call.
- Presented information, specifications, and costs to purchase the new pumper truck. The department had utilized government cooperative entity to secure best pricing for the vehicle. Cost would be about \$265,000 and the department has \$207,000 in the equipment fund. It should have the balance of funds by the time the truck is delivered in June/July. Councilmember Zontelli expressed the fire truck purchase was a lot of money for the city if only one fire call a year is occurring. Chief Dirkes noted the department's trucks are aging and purchasing this pumper would allow Cuyuna to keep its ratings that help lower property insurance premiums for residents. Councilmember Stockard also questioned the necessity. Chief Dirkes noted the department would keep the old pumper as a backup and that a decision should be made soon whether to purchase as the proposal by the company was good for another week. Council asked the clerk to check into possible finance options.
- **Motion by Zontelli to continue the meeting to October 11 at 7 pm for further discussion. Second by Eisen. Motion carried unanimously.**

Water and Sewer Report:

- No issues reported for the SLSSD or the city water and sewer infrastructure.
- Mayor Brix and council member Zontelli reported that the SLSSD was running a deficit for its operations and needs to increase its rates. Cities have been reducing their infiltration and the new rate structure will be based on expenses not gallons of waste. The Cuyuna rate will be a flat rate of \$1,575/month.
- Mayor Brix gave approval to one water user to run the water for a while to clear up a smell in their line.

Building Construction Activities:

- No new activity.

Police Chief Report:

- Chief Jesse Smith presented the monthly report to the Council. There were several verbal warnings for speed and vehicle equipment violations, assistance provided to Crosby, and a complaint of a person driving a golf cart on the road. No action required.
- Deputy Chief Pickar discussed purchasing a new police vehicle. He had obtained two quotes. Cost would be about \$26,827 for the vehicle and another \$7-10,000 to install either new or current squad car equipment. Delivery of the vehicle would be into February. Council member Stockard said he would prefer the department buy local. Mayor Brix would like the city to see if there are possible funds from area Coops. Clerk will check what loan options are available for the purchase. Council will discuss further at the continued meeting on October 11.

Engineer Report:

- Tim Houle, WSN Engineering, was present to report on the sanitary sewer project later in the meeting as an agenda item.

Attorney Report:

- Council member Z. Brix asked if the city has any obligation to maintain Powderhouse Road. Attorney Bender shared that the city has no liability for Powderhouse Road as it is a private driveway. There would be no resolution for fixing the safety issue this year. Council member Zontelli stated the road owner, Richard Harrison, is willing to talk with the county engineer on a solution if the engineer would call him.

Website Report:

- No report
- Council member Zontelli noted that Randy Harrison's son would like to help with the refresh and further development of the Cuyuna website. He would start the makeover in January.

Cuyuna Lakes Chamber:

- Pink Frosting Breast Cancer fund raiser is in October as well as the annual Chamber dinner.

Unfinished Business:

- Tim Houle advised the council to educate residents they will not be able to discharge storm water into their waste water outlet once the project begins. The city should start reminding people that they cannot have storm drains for their home draining into the waste water system. The city has an existing ordinance prohibiting discharge of storm water into the city's waste water system.
- Rural Development had several comments on the sanitary sewer project and Tim will be responding to their comments. He would like to go to bid in November or December. Open bids in January or February and assign the project to a contractor.
- Council discussed open issues for building activities in the city and for which it has not received information from the building inspector. Council member Zontelli stated the city building inspector had told him she did have two permits; one for a garage and one for remodeling of a pole building on Cottontail Drive. Council is unsure there are building permits issued for the construction within a pole building and a garage. Also, there is unfinished siding on a building for which the building permit time frame has expired. Council member Stockard will visit the sites to

see if a permit is evident. If not, the City will issue cease and desist notices. Council will discuss advertising for building inspection services for 2017.

- Mayor Brix updated the council on the pump track/park area. Currently, putting tailings on the track and it appears to help stabilize the track. Sheppard Construction provided the tailings and labor to put in a road so material could be dumped and stored easier. Sheppard Construction provided the material and labor at no charge to the City. He explained to the mayor he did so as the pump track is for the kids. Council expressed their appreciation for this donation and will send an official thank you to Mr. Sheppard.
- The electrical hookups for the campsites are complete and Mayor Brix will also soon turn off the water supply to the park/pump track and restroom.
- Council member Stockard suggested the City pay someone, or the mountain bike trail crew, to maintain the pump track on a regular basis during the riding season. The city has invested considerable dollars into this worthwhile project and needs the maintenance to be scheduled on a weekly basis. Council will discuss further with the mountain bike trail crew.
- Council members Zontelli and Stockard noted the blacktop job on the Foothills Addition is complete other than some class 1 shouldering. Road looks good.

New Business:

- James Lueck, from the Deerwood Sno Serpents Snowmobile Club was present requesting a one year renewal allowing for a temporary snowmobile trail across City property.
- **Motion by Stockard to approved a one year agreement allowing the Deerwood Sno Serpents Snowmobile Club to run a snowmobile trail across City property. Second by Zontelli. Motion carried unanimously.**
- City will be replacing 2 hydrants within a week or so and then will flush the city lines.
- **Motion by Stockard to close the meeting to the public at 8:08 pm to evaluate the performance of Police Chief Jesse Smith. Second by Z. Brix. Motion carried unanimously.**
- **Motion by Stockard to reopen the closed meeting at 8:48 pm. Second by Zontelli. Motion carried unanimously.**
- **Motion previously made by Zontelli to continue the meeting to October 11 at 7pm. Second by Eisen and the motion had carried unanimously.**

William F Bedard
Clerk

Lloyd Brix
Mayor.