

November 3, 2016

The regular meeting of the Cuyuna City Council was held at 7:00 pm in City Hall. Present were Mayor Brix and council members Z.Brix, Eisen, Stockard, and Zontelli. Mayor Brix led the Pledge of Allegiance.

**Motion by Stockard to approve the minutes of the October 6, 2016 regular council meeting and the October 11, 2016 continued meeting. Second by Zontelli. Motion carried unanimously.**

**Motion by Stockard to approve payment of the invoices and the forthcoming regular monthly invoices. Second by Eisen. Motion carried unanimously.**

**Fire Chief Report:**

- Fire Captain Karl Hasskamp shared the department's monthly report. Three First Responder calls in Wolford Township. No council action required.
- The Relief Association was recognized by the state as one of the top 10 charitable gambling entities for donations. Rated 5star for providing donations.
- Department members volunteered to help at the local Pink Frosting event held at the Heartwood Senior Living Center. The event raised over \$18,000 for fighting breast cancer.
- Coordinated a training burn with the Aitkin Fire Department.

**Water and Sewer Report:**

- No issues reported for the SLSSD or the city water and sewer infrastructure.
- 2 fire hydrants were replaced in the city.

**Building Construction Activities:**

- Councilmember Stockard reported on discussion with a property owner who had not completed the required siding per the building permit. Owner plans on finishing in the spring.
- Clerk reported on outstanding building permit questions.

**Police Chief Report:**

- Chief Jesse Smith presented the monthly report to the Council. The department assisted other agencies during the month. No action required.
- Deputy Chief Pickar presented information for purchasing a new police vehicle. He obtained a competitive quote from the Aitkin dealer. Cost is about \$28,827.
- **Motion by Zontelli to approve the purchase of the police vehicle subject to the lowest financed cost as determined by the clerk, who would have authority to finalize the purchase. Second by Eisen. Motion carried unanimously.**

**Engineer Report:**

- Tim Houle, WSN Engineering, was present to report on the sanitary sewer project later in the meeting as an agenda item.

### **Attorney Report:**

- Shared Cuyuna does have a sex offender ordinance and 38 additional cities have also adopted some variation of a sex offender ordinance.

### **Cuyuna Lakes Chamber:**

- Chamber sponsored Christmas in the Park is coming up in early December. The annual Serpent Lake Ice Fishing contest is scheduled in January.

### **Unfinished Business:**

- Tim Houle informed the council that the revised document has been signed by Rural Development. He is anticipating the process will be complete in time to go to bid in December or, at latest, in January. Goal is to review the bids, obtain Rural Development comments, and select the contractor in January.
- Council discussed whether there are options to snowplow and/or grade private roads within city limits. Councilmember Z. Brix noted, private or public, the emergency vehicles need to get to residences. Councilmember Zontelli said the city should see if there is something legally the city could provide for minimal services to private roads. The city needs to determine what the minimal maintenance would be and the city attorney can provide a draft minimal maintenance road ordinance and agreement and also advise who would need to sign the agreement; homeowners, road owners, city.
- Mayor Brix reported water for the bathroom and shower facility at the pump track campground is turned off. Those facilities are closed, but the pump track can continue to be ridden.

### **New Business:**

- Council discussed building inspector services and communications.
- **Motion by Stockard to advertise for a Zoning and Building Inspector. Second by Z. Brix. Motion carried unanimously.**
- Mayor shared with the council a letter, signed by several residents, requesting an alley running North and South by the Woodtick Inn be vacated. The residents were concerned more traffic from the bar would use the alley way. Mayor was not aware of any additional traffic using the alley. Council, by consensus, directed the clerk to send a letter to the residents the alleyway has a water main under it, and vacating this platted public alley is not an option.
- Mayor received a complaint there are several cars with expired license plates parked on a lot and are unsightly. Council asked the city attorney and Police Chief Smith to review.
- Councilmember Eisen noted the timbers by the park sign need to be adjusted.
- Clerk shared there are several delinquent water/sewer accounts and he will work with the water operator to collect and send shut off notices.
- Council will review and set the final budget and levy for 2017 at the December meeting.

### **Adjournment:**

- **Motion by Zontelli to continue the meeting to November 15 at 7 pm in City Hall to canvass the election results. Second by Stockard. Motion carried unanimously.**

William F Bedard  
Clerk

Lloyd Brix  
Mayor